ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES

SCAN COMMITTEE MEETING

Minutes

Chair: Diane Scruggs, Co-Chair: Cynthia Savage Brown

April 17, 2019   9:30 A.M – Noon

JRTC 100 w. RANDOLPH Street Room 275 6th floor Chicago and/or
DCFS 406 Est Monroe Street Video Conf. Room 7th floor, Springfield
Teleconference # 1-888-494-4032 Access Code 3563748544#

Chairman Diane Scruggs called the meeting to order.

1. **Introductions**- The members who attended in person or by phone were: Mary Bennett, Veatrice Crawford, Mary Jane Forney, Maria Glisson, Anne Gold-Liaison, Linda Moore -Asst. Liaison, Mary Hardy-Hall, Joe Hemphill, Alicen McGowan, Maggie Poteau-Advisor, Alice Staley and Diane Scruggs.

2. **February 20, 2019 Meeting Minutes**-A correction was requested to change the name in Section 7 to Mary Hardy-Hall. The minutes were approved. The agendas and minutes are current on the DCFS website.

3. **Victoria Davis-Jones** - Human Trafficking (HT) Program Manager spoke with the group about her position. She has been working for DCFS for 29 years. There is only one provider that works with DCFS and girls under 18 who are involved with HT. There were 393 youth in care in FY17 who were involved in HT. She started this position in 2018. She is working on a training program for DCFS workers. Diane would like SCAN to review Rule 302 -Service Delivery, Appendix C, and make recommendations to make suggestions for HT. She asked that we send 302 to the members before the next meeting for their review. Diane requested 1638 Senate Bill be sent to members. Diane would like the members to do the HT training online. Victoria will provide SCAN with the training before it is launched. Mary Hardy-Hall offered to help with making the facility more secure.

4. **Review of annual report recommendations**- The members worked on annual report and finalized the document.

5. **Update on National Conference**-Veatrice Crawford will be attending the conference and her registration and request for travel are submitted properly to the department. Diane requested a contact person list for the advisory groups.

6. **Access to D-Net**- We learned that Diane's email was deactivated due to lack of use. Maggie will send a link to Linda to send to the members to fill out so they can get Illinois.gov address. Once they have this email, they can get access to the D-net.

7. **Status of the New Director attending the next SCAN meeting**- Diane asked Maggie to schedule the Director to attend a future SCAN meeting.

8. **Status of Tax Check-off** - Maggie will get an update from legislative and bring this to the new director.

9. **Status of openings on Committee**- We are trying to find a neonatal specialist to be a member because the auditors noted the lack of this person on SCAN recently. Diane hopes to revise this legislation.

10. **Pending legislation**- There will be 4 new personnel in the legislative department. Members would like to have information on the current happenings.

11. **Status of implementation of quarterly review panel meetings** - Diane asked for Shirley Davis-Barsh contact info. She will send her a letter about this.

12. **Other** – All DCFS Council Liaisons Meeting held 4/4/19, outstanding ethics certs, travel vouchers- Members with outstanding ethics certificates should submit them quickly. Maggie Poteau is the current All Council Advisory Council Advisor. Maggie wants to make sure everyone has access to the portal. Liaisons should keep the portal updated. Part of the site is available to the public. If members have Illinois.gov email you can be given access to the portal. Additional documents besides those posted on the DCFS website can be posted here for others to see.
We should be involving external stakeholders to meet our annual goals. Alicen would like SCAN support on her other groups legislative initiative. Alicen will send this to Anne to incorporate in the Annual Report. The next meeting is June 19th. Joe will send Linda his current employment information so she can update his profile.

13. **Public comments**-none.